

Law Enforcement Expo

Minnesota Chiefs of Police Association Executive Training Institute (ETI)

April 23-26, 2012 • Expo: April 23-24 • River's Edge Convention Center, St. Cloud, MN

With an estimated 150+ exhibit booths and an average **550 law enforcement professionals**, the Minnesota Chiefs of Police Association ETI Law Enforcement Expo is one of the largest industry buying events in the Midwest!

Over **70%** said they were shopping for near future purchases.

Nearly **95%** said the companies they buy from were present.

Nearly **75%** of the attendees said the 2011 Minnesota Chiefs of Police Association Law Enforcement Expo had a **STRONG INFLUENCE** on their **BUYING DECISIONS!**

Above information from the 2011 ETI attendee survey.

Booth Space Prices

Preferred 8' x 10' booths (shaded) \$660
Standard 8' x 10' booths \$560

Vehicle/Display** \$1,110

***One vehicle per space.*

With each booth purchased, exhibitors will receive:★

- 8' x 10' booth space with 8' high draped back walls and 3' high partitions, booth sign listing company name, one draped table and two chairs
- Listing as exhibitor in ETI promotion
- Listing in ETI Exhibit Guide
- Complimentary exhibit passes for pre-Expo distribution
- Opportunity for a one-time use of the association member mail list to pre-promote your booth at the ETI
- Opportunity for a one-time use of the ETI attendee list for an ETI follow up mailing
- Four exhibit booth staff registrations. More badges can be purchased at \$225 each. This registration gains access to all events in the exhibit hall.★★

★ Deadlines and restrictions may apply

★★ Non-profit organizations may have an unlimited number of exhibit booth staff registrations for staffing their booth.



2011 Exhibitors Included

- 247Security Inc. - Patrol Witness
5.11 Tactical
AAA Minnesota/Iowa
Advanced Graphix Inc
Advanced Interactive Systems
Aftermath, Inc.
All Traffic Solutions
Alpine Consulting / IBM
American Military University
AmeriGas Propane
Ancom Communications, Inc.
Argosy University, Twin Cities
ASP, Inc.
Association of Training Officers
of MN
City Minneapolis Police Dept /
Automated Pawn / Workforce
Director
Barbara Schneider Foundation
BIO TEC Emergency Services
BKV Group
Blauer Manufacturing Co.
Boston Leather Inc.
Buetow and Associates, Inc.
CalAmp
Campion, Barrow and Associates
Cardiac Science
Carfax, Inc.
Century College - Investigative
Science & Law Enforcement
Technology
Chader Voice Technology
Child Rescue Association of
North America
tip411
Kenwood/Co-Meg Sales
Coban Technologies, Inc.
Code 4 Services, LLC
Columbia Southern University
Computer Information
Systems Inc.
Concordia University - St. Paul
Cop Stop Uniform & Supply
CrimeReports
Cummins - Allison Corp
Dakota County Receiving
Center, Inc.
Deer Creek Technologies
Digital Ally, Inc.
Digital Safety Technologies, Inc.
DLR Group KKE
Dodge of Burnsville
DRI Consulting
EDS Builders, Inc.
EFJohnson Technologies
Elbeco
Emergency Automotive
Technologies, Inc.
Exploring Program
Fechheimer
Federal Signal Corporation
Financial Crimes Services
Ford Government Sales
Front Line Plus
Gamber-Johnson LLC.
- Gary L. Fischler & Associates:
Consulting & Forensic
Psychologists
Glock, Inc.
Grabar Voice & Data
Grafix Shoppe
Northland MSS Association
Haldean-Homme/Spacesaver
Hamline School of Business,
Dept of Public Administration
Harris Corporation
Law Enforcement
Education Center
Herzing University Online
Horace Small
Hub-Data911
ICOP Digital, Inc.
IdentiSys Inc.
In Pursuit! Ministries
Independent Emergency
Services, LLC.
Information Builders, Inc.
Intoximeters Inc
National Child Protection Training
Center - Jacob Wetterling
Resource Center
Karbon Arms Inc.
KEEPRS, Inc.
Klein McCarthy Architects
Kustom Signals
L-3 Mobile-Vision, Inc.
LETG
Minnesota Law Enforcement
Memorial Assn
Life Link III
Lind Electronics
LOFFLER COMPANIES INC
Martin-McAllister Consulting
Psychologists, Inc.
Mavron, Inc.
Mid America Business Systems
Mid-States Organized Crime
Information Center
Minco Technology Center
Minnesota Association of Regional
CISM Programs
Minnesota Association of
Women Police
Bureau of Criminal Apprehension
Minnesota CIT Officers
Association
Minnesota Crime Prevention
Association
MN DRE
Minnesota Electronic Security &
Technology ASSN
Minnesota Joint Analysis Center
(MNJAC)
MN National Guard Counterdrug
Task Force
Minnesota Safe & Sober
Minnesota State Retirement
System
MN Chapter of Concerns of Police
Survivors
MN Department of Commerce -
Insurance Fraud Division
- MN Highway Safety & Research
Center
Law Enforcement Torch Run -
Special Olympics MN
MPH Industries, Inc.
MPulse Inventory
National Child Safety Council
Nelson Auto Center, Inc.
New World Systems
North Memorial Air Care
Northern Safety Technology, Inc.
Northern Star Juvenile Diversion
Northland Business Systems, Inc.
Odyssey Battery
Panasonic Solutions Company
PATROL
Protection Uniforms
Philips Healthcare
Pro Action & Sales
Pro-Tec Design, Inc.
PLEAA (Professional Law
Enforcement Assistants
Association)
ProPhoenix
Propper International
Protocol Uniforms
PSMGroup
Rasmussen College
Ray O' Herron Co., Inc.
Advantage Gear, Inc.
Rigs and Squads
Saint Mary's University of
Minnesota
Schrader's Law Enforcement
Supply
SHI
Shred-It
Sig Sauer, Inc.
SIRAS
SoundOff Signal
South Central College
Stalker Radar
Stanard & Associates, Inc.
State of Minnesota Division of
Emergency Communication
Networks
StopTech, Ltd.
Streicher's
Symbol Arts
Tait Radio Communications
The Blue Pages
The Omega Group
Tierney Brothers Inc.
Tousley Ford
Uncle Mike's Law Enforcement
Uniforms Unlimited
Upper Midwest Community
Policing Institute
Verizon Wireless
Video Surveillance Solutions
VIEVU
WatchGuard Video
Wenzel Financial Services
Whelen
Wold Architects and Engineers
Zuercher Technologies, LLC

Law Enforcement Expo

Minnesota Chiefs of Police April 23-26, 2012

St. Cloud River's Edge Convention Center Terry Haws Exhibit Halls B and C

Assignment of Exhibit Space:

Last year's exhibitors will be emailed an exclusive booth booking opportunity. Following this booking opportunity, the ETI exhibit hall will open to all interested companies. Should an exhibitor cancel their booth reservation, their booth(s) will be available for reservation to all interested companies on a first-come, first-served basis.

Reward Points:

Reward points are earned and accumulated from year to year for exhibiting, advertising, donating, etc. In early booking phases, reward point standings determine priority booth assignments. Reward points may be lost for things including, but not limited to, late set-up, late payments and early/late tear down.

Booth Rental Finalization:

Once the exhibit hall is available for all booth reservation requests, a signed contract and full booth payment will be required within 30 days of reservation request to officially reserve space. If these items are not received, space reservation is subject to termination. In this event any previous payment is forfeited and the Association may then reassign the space. Any cancellation will result in forfeit of all fees paid to date.

Booth Space Prices

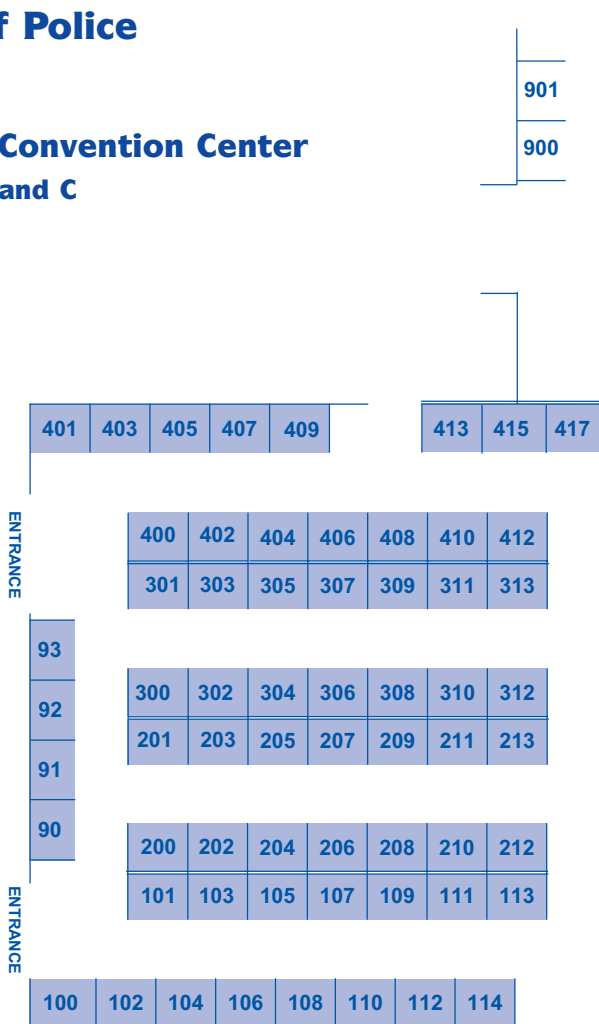
Preferred 8' x 10' booths (shaded)	\$660
Standard 8' x 10' booths	\$560
Vehicle Display**	\$1,110

**One vehicle per space.

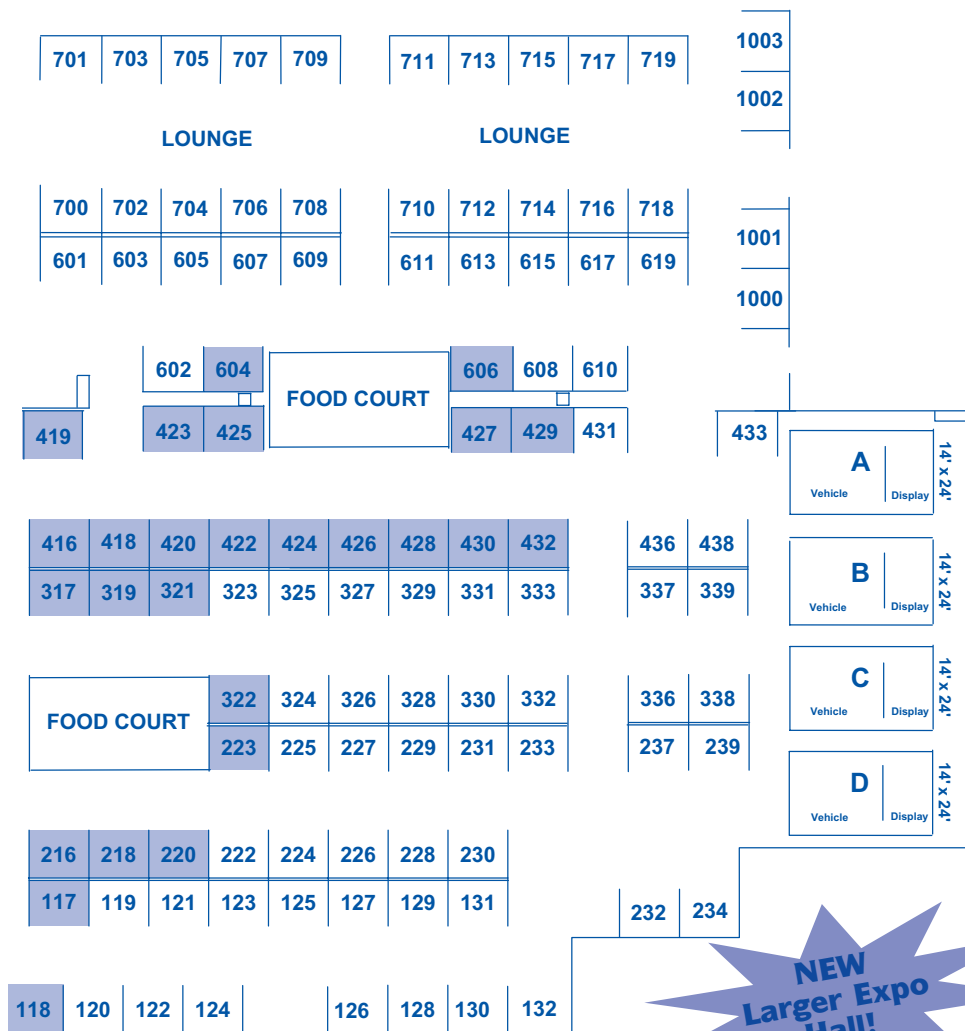
2012 Exhibition Schedule*

Set up:	Monday, April 23
Open:	Monday, April 23 and Tuesday, April 24
Tear down:	Tuesday, April 24

* Exact times to be determined.



Thank you 2011 exhibitors – you are given the
FIRST OPPORTUNITY to reserve your exhibit space!



Related government programs, industry organizations and industry associations may request space at the reduced rate of \$150. Booths at this reduced rate are very limited. Opportunities are given on a first-come, first-served basis. Certain restrictions apply. (Info Expo booths may be in the registration commons area or in the Exhibit Hall and will be placed in after all others have been placed.)

All exhibit bookings are subject to the approval of the Association. The Association reserves the right to refuse space rental for any reason including a conflict with the intent of the Exhibit or the mission of the Association.

For more information contact:

Erica Nelson • Phone: 952-903-0505; ext. 3 • Fax: 763-497-8810 • erica@pierreproductions.com
Betsy Pierre • Phone: 952-903-0505; ext. 1 • Fax: 763-295-2550 • betsy@pierreproductions.com

2012 Contract for Exhibit Space

Law Enforcement Expo • April 23 & 24 • River's Edge Convention Center

To finalize your booth reservation, please complete, sign and return this contract with a check for full booth payment made out to: Minnesota Chiefs of Police Association.

Please indicate booth preference (see floor plan on pages 6-7.)

Preference*	First Choice	Second Choice	Third Choice	Assigned	Cost
First Booth					
Second Booth					
First Vehicle Space					
*If none of the choices are available, a booth closest to 1st choice will be assigned				TOTAL COST:	

\$660 for preferred booths; \$560 for standard booths; \$150 for non-profit booths; \$1,110 for vehicle display spaces (one vehicle per space). List companies you do NOT want to be located adjacent to: **

**The Association will do its best to accommodate this request.

- Check here if you wish to have a company listing in the 2012 Magazine Buyers Guide – \$150

Check here if you wish to have your company listed in the Online Vendor Listing for 12 months at: www.mnchiefs.org – \$250

Check here if you wish to do both listings – \$350

See page 14 for details.

Who from your company should receive all communications regarding your booth reservation?

Name _____ Job Title _____

Mailing Address _____

City, State, Zip _____

Telephone _____ Fax _____ Email _____

Information as it should be printed in the Exhibit Guide, distributed to event attendees:

Exhibiting Company Name _____

Contact Person _____ Job Title _____

Telephone _____ Fax _____

Email _____ Website _____

Please attach a letterhead sample to confirm spelling of company name. In signing this contract, we, as the Exhibiting Company, agree to abide by the Exhibit Terms and Conditions (page 9) as well as to the details included in the 2012 Exhibitor Services Kit (to be sent in February 2012).

Exhibiting Company Official Acceptance

Authorized Signature _____ Date _____

Return Contract to: Minnesota Chiefs of Police ETI Management Office • P.O. Box 1583 • Monticello, MN 55362

Erica Nelson • Phone: 952-903-0505; ext. 3 • Fax: 763-497-8810 • erica@pierreproductions.com
 Betsy Pierre • Phone: 952-903-0505; ext. 1 • Fax: 763-295-2550 • betsy@pierreproductions.com

Exhibit Terms and Conditions

The Contract for Exhibit Space represents an official agreement between the Exhibiting Company (Exhibitor) and the Minnesota Chiefs of Police Association (Exhibit Management).

Sharing Booth Space: Sharing booth space by more than one company/organization is strictly prohibited.

Staffing of Exhibit Booth: Four booth staff registrations are included in the price of a booth. This registration gains access to all events in the exhibit hall. More badges can be purchased at \$225 each. Non-profit organizations may have an unlimited number of exhibit booth staff registrations for manning their booth.

Booth Rental Finalization and Payment: A signed contract and full booth payment are required within 30 days of reservation request to officially reserve a booth/vehicle space. If these items are not received, space reservation is subject to termination.

Refusal of Booth Space: All exhibit bookings are subject to the approval of exhibit management. Exhibit management reserves the right to refuse space rental for any reason including a conflict with the intent of the Exhibit or the mission of the Association.

Cancellation and Violation of Terms, Conditions and Details: An exhibitor may cancel their exhibit space at any time. Cancellation, at any time, will result in a forfeit of all fees paid to-date by exhibitor. Upon cancellation of booth space, the booth will be available for reservation to all interested parties on a first-come, first-served basis. Violations of any of these terms and conditions or any details included in the Exhibitor Services Kit will result in termination of this agreement. In this event any previous exhibitor payment is forfeited and exhibit management may reassign the space.

Exhibit Management Reserves the Right To: Make any necessary adjustments to booth locations, booth assignments and exhibit floor plan. Make any necessary changes or exceptions to terms, conditions and details. Refuse any display, or portion thereof, that does not meet the local fire, safety, building, etc. codes.

All Exhibitors Are Responsible For: Abiding by these terms and conditions as well as the details included in the Exhibitor Services Kit. Educating booth staff on these terms, conditions, and details. Any necessary arrangements for their booth (i.e. insurance, shipping, electrical services, additional furniture rental, carpet rental, etc.). Charges associated with these items are the responsibility of the exhibiting company. Forms for many of these services will be included in the Exhibitor Services Kit. Creating a display that meets local fire, safety, building, etc. codes. This includes assuring that their entire display is flame proof and fire resistant. Staffing exhibit booth during exhibit open hours as published in the Exhibitor Services Kit. Registering all exhibit booth staff with exhibit management. Any damage done to the facility caused by the exhibiting company's booth staff or its agents. The safety and security of any and all valuables in the booth.

Exhibit Booth Regulations:

Preferred and Standard booths (8' deep x 10' wide)

Display items higher than 3' (with a maximum 8' height) must be placed in the back 3' of booth space. No display item within the booth may exceed 8' without prior, written consent of Exhibit Management. Items in the front 5' of the booth must be no taller than 3'.

Island Booths (16' deep x 20' wide) No display item within the booth may exceed 12' without prior, written consent of exhibition management.

Vehicle Spaces: Must have carpet squares under all tires, disconnect car battery and have less than 1/4 tank of gas.

Reward Points: Reward points are earned and accumulated by ETI exhibitors from year to year for exhibiting, advertising, donating, etc. In early booking phases, reward point standings determine priority booth assignments. Reward points may be lost for such things as late set-up, late payments and early/late tear down.

Exhibitor Agrees: To keep their display within their designated booth space. Display items in the aisles are not permitted. To set up and tear down display during designated times only. Not to display or distribute promotional materials outside of their booth space. Not to enter another exhibitor's booth space without permission from that exhibitor. To use headsets when operating loud audio equipment within booth. To pay royalties to ASCAP, BMI if using live or recorded music within booth. To protect, indemnify and hold harmless exhibit management, its employees, volunteers and agents against any claims arising from the conduct or neglect of the exhibitor, its employees and agents. To carry adequate insurance for the duration of the Exhibition (including move in and move out).

For more information contact:

Erica Nelson • Phone: 952-903-0505; ext. 3 • Fax: 763-497-8810 • erica@pierreproductions.com
Betsy Pierre • Phone: 952-903-0505; ext. 1 • Fax: 763-295-2550 • betsy@pierreproductions.com

ETI Advertising

ePreliminary Program

An electronic online tool to promote the ETI.

Deadline:	October 28, 2011	
Distribution:	1,700*	
Sizes and rates:	Full Page (8.5"w x 11"h)	\$495
	Trim size 8.5" wide x 11" high (bleed should be .25" off trim and live area should be 1" in from the trim edge).	

Final Program (In print and Online)

Gain visibility in this widely used ETI planning tool!

Deadline:	December 9, 2011	
Distribution:	4,000*	
Sizes and rates:	Covers – Full Page (4.5"w x 8"h)	\$715
	(Covers are available for: inside front / inside back)	
	Full Page (4.5"w x 8"h)	\$575
	1/2 Page (4.5"w x 3.625"h)	\$375
Add Spot Color:	\$175	Add Full Color: \$450

Exhibition Guide

Guide traffic to your booth in this on-site reference and take-home buyers guide.

Deadline:	February 3, 2012	
Distribution:	650*	
Sizes and rates:	Covers – Full Page (4.5"w x 8"h)	\$405
	(Covers are available for: inside front / inside back / outside back)	
	Full Page (4.5"w x 8"h)	\$325
	1/2 Page (4.5"w x 3.625"h)	\$215
Add Spot Color:	\$350	Add Full Color: \$750

Tote Insert**

Put your brochure or flier directly in the hands of ETI attendees.

Deadline:	February 3, 2012
Distribution:	350*
Rate:	\$195

Tablet Give Away

Limited to two advertisers – advertise on this ETI tool given to each education attendee!

Deadline:	February 3, 2012	
Distribution:	350*	
Size and Rate:	(2.25"w x 4.5"h)	\$500
Color:	Single color – call for color upgrade options.	



- * Distribution figures are estimates
- ** Certain restrictions apply

ETI Advertising Insertion Order

(Please see page 10 for more details.) FAX form to: 763-497-8810

Advertiser Contact: _____ Phone: _____

Company: _____ Fax: _____

Address: _____ Email: _____

City/State/Zip: _____

- Please place an "X" on the line next to the advertisement you wish to reserve.

ePreliminary Program *Artwork due Oct. 28, 2011*

Full Page \$495 Trim size 8.5" x 11", bleed .25" off trim, live area 1" in.

Final Program *Artwork due Dec. 9, 2011*

Half Page (4.5" w X 3.625" h) \$375 Full Page (4.5" w X 8" h) \$575

Cover - Full Page (4.5" w X 8" h) \$715 (Circle choice: inside front / inside back)

Add Spot Color: \$175 Add Full Color: \$450

Exhibition Guide *Artwork due Feb. 3, 2012*

Half Page (4.5" w X 3.625" h) \$215 Full Page (4.5" w X 8" h) \$325

Cover - Full Page (4.5" w X 8" h) \$405 (Circle choice: inside front / inside back / outside back)

Add Spot Color: \$350 Add Full Color: \$750

Tote Insert *Insert supply * deadline Feb. 3, 2012*

One insert \$195

* Must provide a supply of 400 inserts. Size restrictions will apply – call to discuss.

Tablet Give Away *Artwork due Feb. 3, 2012*

(2.25"w x 4.5"h) \$500

Send art to: Erica Nelson via email to: erica@pierreproductions.com

Ad Specifications: Only electronic PDF formats will be accepted with embedded fonts and graphics/greyscale photos saved as 300 dpi. If you choose to use spot color in your ad (for an additional fee) you must designate the second color as a spot color Pantone#, not CMYK. Please note that if you submit a black and white ad, the final ink color may be a different color. If you wish to email your ad the attachment files must be compressed in a .sit format and should not exceed 7 MB total after compression. If you send a CD-rom of your electronic files include a laser quality print out for reference.

Note: Ads that do not meet these specifications will be subject to an additional handling charge.

Signing below indicates a formal advertisement reservation and agreement to the general terms/conditions listed on page 19.

ADVERTISER SIGNATURE

DATE

Return this order form to:

Erica Nelson • Phone: 952-903-0505; ext. 3 • Fax: 763-497-8810 • erica@pierreproductions.com
Betsy Pierre • Phone: 952-903-0505; ext. 1 • Fax: 763-295-2550 • betsy@pierreproductions.com

Sponsorships

ETI Speakers

\$750 exclusive / \$500 shared

Stand alongside the Minnesota Chiefs of Police to bring the best education possible to Minnesota's law enforcement leaders. Sponsors receive: Logo recognition in event pre-promotions. Recognition both from the podium and via signage at the event.

ETI Refreshment Breaks

Have a presence where attendees mingle! Networking is key at the ETI and refreshment breaks are one of the top places attendees mingle. Sponsors receive: Logo recognition in event pre-promotions, near refreshments and recognition from the podium.

Early Morning	\$650 (Includes coffee, fruit and baked goods)
Mid-Morning*	\$335 (Coffee only)
Afternoon	\$550 (Pop and cookies)

* May add to the menu of this break for an added fee. (Pop - \$175 / cookies - \$250). Call to discuss other options.



ETI Social Functions

Annual Awards Banquet

\$2,500 exclusive / \$1,500 shared

Honor the industries finest and bravest men and women at this MCPA Annual Banquet. Sponsors receive: Logo recognition in event pre-promotions. Recognition both from the podium and via signage at the event. Two tickets to the banquet.

ETI President's Reception

\$1,250 exclusive / \$750 shared

Join the MCPA president in the Law Enforcement Expo as he welcomes ETI attendees to this year's event. Sponsors receive: Logo recognition in event pre-promotions. Recognition both over the PA and via signage at the event. Access to the function.

ETI Comedy Night

\$500

One of the ETI's best attended events...join the MCPA in presenting a night of entertainment and laughter! Sponsors receive: Logo recognition in event pre-promotions. Recognition both from the stage and via signage at the event. Ability to set out brochures or specialty items for attendees to enjoy. Two tickets to the event.

(ETI Social Functions continued on next page)

Certain restrictions, limitations and deadlines apply to event sponsorship opportunities.
Minnesota Chiefs of Police Executive Training Institute (ETI)
April 23-26, 2011 • Expo: April 23 & 24 • St. Cloud Civic Center, St. Cloud, MN

Sponsorships

ETI Social Functions (cont.)

ETI Hospitality Suite

\$500 per night

The night ends here for many ETI attendees. A casual, much appreciated place for the ETI attendee to relax and network. Sponsors receive: Logo recognition in event pre-promotions. Recognition via signage at the event. Ability to set out brochures or specialty items for attendees to enjoy. Two full ETI passes to the suite.

ETI Lunches

\$750 exclusive / \$450 shared (per lunch)

Another hot spot for attendee networking! Sponsors receive: Logo recognition in event pre-promotions. Recognition both from the podium and via signage at the event. Ability to set out brochures or specialty items for attendees to enjoy. Two tickets to the meal.



Additional ETI options are varied and include:

ETI Tablet or Padfolio

\$350+

Place your logo on this year's ETI Tablet or Padfolio and be seen by all attendees. Please call for details

* There will be a limit to the number of sponsor spots available.

Expo Grand Prize

\$250

Law Enforcement Expo attendees are able to enter a Grand Prize drawing for \$250. Sponsors receive: Logo on Grand Prize entry card and the ability to have a representative be the one to announce this year's winner!

Please call for pricing on these additional options:

- ETI Tote
- Banquet Entertainment
- Institute Giveaway
- Flash Drive
- Pen

Other Options Throughout the Year:

Fall Conference Sponsorship

\$5,000 exclusive/\$1,500 shared

Have exclusive visibility at this intimate conference. The Fall Conference sponsor receives one registration to the conference and its social functions. They are also given 10 minutes to present to the group during the conference as well as an area for a table top display near registration. (estimated attendance 75-100)

Board of Directors Meetings

\$500 per meeting

Join the leadership of the association at their monthly meetings. Offer a brief presentation and sit in on the majority of the meeting.

To reserve a sponsorship please see page 18 or contact:

Erica Nelson • Phone: 952-903-0505; ext. 3 • Fax: 763-497-8810 • erica@pierreproductions.com
Betsy Pierre • Phone: 952-903-0505; ext. 1 • Fax: 763-295-2550 • betsy@pierreproductions.com

Sponsorship Reservation Form

(Please see pages 16 & 17 for more details.) • FAX form to: 763-497-8810

Sponsor Contact: _____ Phone: _____

Company: _____ Fax: _____

Address: _____ Email: _____

City/State/Zip: _____

- Please place an "X" on the line next to the sponsorship you wish to reserve. Also, where requested, please circle your preference.
- Sponsorship opportunities are limited. If they wish, last year's sponsors have until September 5, to reserve their sponsorship again for this year.
- To receive maximum visibility, sponsor logo art and payment should be submitted on or before December 5.
- Should logo art not be submitted, the sponsor understands that their company name will appear as acknowledgement where the logo would have appeared.

ETI Speaker Sponsorships

___ Circle Choice: \$750 exclusive / \$500 shared _____ (speaker)

ETI Refreshment breaks

___ Early Morning \$650 preferred day _____

___ Mid-Morning \$335 preferred day _____

___ Afternoon \$550 preferred day _____

ETI Social Functions

___ **Annual Awards Banquet** – \$2,500 exclusive / \$1,500 shared

Circle Choice: Shared Exclusive

___ **ETI President's Reception** – \$1,250 exclusive / \$750 shared

Circle Choice: Shared Exclusive

___ **ETI Comedy Night** – \$500

___ **ETI Hospitality Suite** – \$500 per night

Circle Choice: Monday Tuesday Wednesday

___ **ETI Lunches** – (per lunch) \$750 exclusive / \$450 shared

Circle Choice: Tuesday Wednesday

Circle Choice: Shared Exclusive

Additional ETI Options

___ ETI Tablet or Padfolio - \$350+

___ Exhibit Grand Prize - \$250

Other Options Throughout the Year

___ Fall Conference Sponsorship – \$5,000 exclusive/\$1,500 shared

___ Board of Directors Meeting – \$500 _____ (month)

LOGO art specs: Single .tif or .eps image / PC compatible format / minimum of 300 dpi.

Certain restrictions and limitations apply to all event sponsorships.

Signing below indicates agreement to the information contained herein.

SPONSOR SIGNATURE

DATE

Return this order form to:

Erica Nelson • Phone: 952-903-0505; ext. 3 • Fax: 763-497-8810 • erica@pierreproductions.com
Betsy Pierre • Phone: 952-903-0505; ext. 1 • Fax: 763-295-2550 • betsy@pierreproductions.com

Advertising Terms and Conditions

It is agreed that the term “advertiser” within the Insertion Order and these General Terms & Conditions refers to the entity purchasing the advertisement space. It is also agreed that the term “publisher” refers to the entity producing the publication – the Minnesota Chiefs of Police Association.

Submitting a signed Insertion Order constitutes a formal reservation from the advertiser for the advertisement specified in the Insertion Order and agreement to these General Terms and Conditions.

Submitting a signed Insertion Order constitutes the advertiser’s agreement to submit necessary artwork (correct to specifications) no later than the due date specified by the Insertion Order. Should the advertiser not submit artwork by the listed due date, the advertiser understands that their advertisement will not appear in the publication. The advertiser also understands that they are still obligated to pay the full advertisement rate as listed in the Insertion Order.

Should submitted artwork not meet the specifications, the publisher reserves the right to charge a file management fee. Also, it is fully the advertiser’s responsibility to make the necessary changes to make the artwork correct to specifications and to submit the revised artwork no later than the due date specified by the Insertion Order. Should an advertiser’s artwork not meet specifications and the advertiser not be able to submit new artwork correct to specifications by the listed due date, the advertiser understands that they will be obligated to pay any production costs required to make their artwork correct to specifications or the advertisement will not be included in the publication. The advertiser also understands that, should their advertisement not appear in the publication due to incorrect artwork, they are still obligated to pay the full advertisement rate as listed in the Insertion Order.

Should an advertisement resemble editorial copy, the advertiser agrees that it will carry the word “Advertisement”.

The advertiser agrees that all submitted artwork will be free of copyright.

The publisher is not responsible for errors in advertiser artwork.

The advertiser agrees to protect, indemnify, and hold harmless the publisher and its agents against any and all claims arising from the look and the content of the advertiser’s advertisement.

The advertiser agrees that all advertisements are subject to the approval of the publisher. The publisher reserves the right to refuse advertisement purchases or artwork for any reason including a conflict with the intent of the publication or the organization. Should the publisher refuse the advertiser’s artwork, it is fully the advertiser’s responsibility to make the necessary changes to make the artwork acceptable to the publisher and to submit the revised artwork no later than the due date specified by the Insertion Order. Should an advertiser’s artwork be refused by the publisher and the advertiser not be able to submit new artwork by the listed due date, the advertisement will not be included in the publication. Should this happen, the advertiser understands that their advertisement will not appear in the publication. The advertiser also understands that they are still obligated to pay the full advertisement rate as listed in the Insertion Order.

Black and white ad submissions may be printed as a specific color used in the publication (i.e. reflex blue) rather than black. 2-color ads utilizing spot color must designate the Pantone # not as CMYK.

Electronic artwork, if supplied on CD-rom, will not be returned to the advertiser unless requested in writing by the advertiser at the time of submission. The advertiser will be responsible for including a S.A.S.E. with sufficient postage for return of the materials.

The publisher reserves the right to charge for ad design services.

Cancellations will not be accepted after the publication’s deadline. If an advertiser is receiving a multiple commitment discount and cancels, they will be billed the difference between the discounted rate and the full ad rate.